



Senior Project Manager
Relay & Power Systems
Wyomissing, PA, Conshohocken, PA or Marlton, NJ

Company Overview:

Relay & Power Systems (RPS) has an experienced core of engineers, designers, panel builders and technicians. RPS specializes in manufacturing auxiliary relays; custom relay, instrument and control panels; and provides technical services and turnkey solutions to utility and industrial customers. RPS is a subsidiary of Rumsey Electric Company – a dynamic, employee-owned electrical distribution company serving Eastern PA, NJ, DE and MD. In existence for over 100 years, Rumsey provides a competitive salary and benefits package, along with diverse opportunities for long term career development. The Rumsey team consists of over 250 employee owners that thrive in a fast-paced customer service environment. Rumsey just may be the company you've been looking for!

Benefits:

- Flexible work hours
- Stock ownership
- 401(k) with employer matching
- Medical/Dental/Vision/Prescription
- Life and Disability Insurance
- Flexible Spending Accounts

Position Overview:

We have an opening for a Senior Project Manager reporting to the Project Management Office Manager based out of our PA or NJ location. This individual will be responsible for managing complex, large projects for RPS. This senior Project position will be RPS's main point of contact with the client for the project. Utilize the RPS project management tools to execute projects from start to finish.

Essential Functions:

The essential functions are the tasks, duties and responsibilities that are critical to the job; the employee must be able to perform the essential functions with or without reasonable accommodation.

- Fully understand contract, terms and conditions to ensure project execution is in compliance.
- Estimating and bidding projects.
- Develop detailed project schedules incorporating milestones to meet project requirements.
- Apply RPS's project management principles and processes.
- Implement proactive change management process.
- Manage multiple large complex projects at the same time.
- Responsible for project function, schedule, cost and profitability.
- Manage project to meet or exceed project gross margin defined in proposal.

- Provide leadership to team members and establish an execution framework to ensure the quality, value, timeliness, and profitability of the total project execution.
- Meet client's expectations regarding project cost, schedule and deliverables.
- Mentor project personnel.
- Manage customer relations and enhance customer satisfaction.
- Develop and maintain project cost reports.
- Provide regular and accurate forecasts of project revenue, margin, cost and completion milestones.
- Develop detailed project scope of work and ensure the project team follows it.
- Represent the company at all times in a positive manner.

Required Knowledge, Skills & Experience:

- Bachelor's Degree in Engineering or related field, or commensurate experience.
- 10+ years of experience as a project manager on lump sum and T&M not to exceed projects.
- History of successfully completing projects on time and under budget.
- Decision maker, strategic thinker, self directed, self motivator with ability to motivate teams.
- Strong oral and written communication skills.
- Strong customer orientation.
- Strong organizational and multi-tasking skills.
- Strong analytical skills.
- Strong communication skills.
- Strong leadership skills.
- Strong interpersonal skills.
- Ability to work with limited supervision.
- Strong problem solving skills.
- Ability to work in a team-oriented, collaborative environment.
- Proficient with Microsoft Office products (e.g. Word, Excel, PowerPoint, etc.).
- Self-motivated – goal orientation.
- Detail oriented.

Desired Knowledge, Skills & Experience:

- Experience in protection and controls for high voltage utility systems.
- Experience in creating and resource loading project schedules, using scheduling tools such as Microsoft Project.
- Project Management Professional Certification.

If you meet the criteria outlined above, we encourage you to apply. To apply online, [Click Here](#) to complete our employment application.

EOE M/F/D/V